

**ST. MARYS COUNTY
BOARD OF COUNTY COMMISSIONERS MEETING
GOVERNMENTAL CENTER
Monday, March 17, 2008**

Present: Commissioner President Francis Jack Russell
Commissioner Kenneth R. Dement
Commissioner Lawrence D. Jarboe (absent am session, present for pm session)

Commissioner Thomas A. Mattingly, Sr.
Commissioner Daniel H. Raley
John Savich, County Administrator
Betty Jean Pasko, Sr. Administrative Coordinator (Recorder)

CALL TO ORDER

Commissioner President Russell called the meeting to order at 9:07 a.m. and announced that the main purpose for today's meeting is to conduct a budget work session. In addition, County Administrator items and the weekly Check Register will be presented for approval.

APPROVAL OF CHECK REGISTER

Commissioner Raley moved, seconded by Commissioner Mattingly, to authorize the Commissioner President to sign the Check Register for checks dated March 18, 2008, as submitted. Motion carried 4-0.

BUDGET WORK SESSION

A FY2009 Budget Work Session was held from approximately 9:15 am to noon.

COUNTY ADMINISTRATOR

1. St. Marys County Public Schools (Daniel Carney, CFO)

Commissioner Raley moved, seconded by Commissioner Jarboe, to approve the St. Marys County Board of Educations request to increase their FY08 Restricted Fund budget by \$1,000 pursuant to their actions taken on November 14, 2007, to incorporate the new Armed Forces Communications and Electronics (AFCEA)

Southern Maryland Chapter Science Teaching Tools Grant, and to sign the letter citing this approval. Motion carried 5-0

2. **Dept. of Economic and Community Development** (*Bob Schaller, Director*)

(*Dennis Nicholson, Executive Dir, HASMC*)

Commissioner Mattingly moved, seconded by Commissioner Dement, to approve and sign the St. Marys County Community Development Block Grant Program, Citizen Participation Plan, and the Residential Anti-Displacement and Relocation Assistance Plan.

Motion carried 5-0.

(*Donna Sasscer, Agriculture Manager*)

Commissioner Jarboe moved, seconded by Commissioner Dement, to approve and authorize the Commissioner President to sign the Budget Amendment, in the amount of \$180,000, moving the States in-kind services from the Soil Survey Project to the Reserve account. Motion carried 5-0.

3. **Dept. of Recreation, Parks, and Community Service** (*Phil Rollins, Director*)

Commissioner Dement moved, seconded by Commissioner Raley, to approve and authorize the Commissioner President to sign the Budget Amendment closing the Leonard Hall Recreation Center Project and transferring remaining balances to the FIN08 Capital Reserve. Motion carried 5-0.

4. **Dept. of Public Safety** (*Dave Zylak, Director; Stanley Williams Jr., Emergency Services Coord.*)

Commissioner Mattingly moved, seconded by Commissioner Jarboe, to approve and authorize the Commissioner President to sign the MIEMS Bio-Terrorism Hospital Preparedness Program Sub-Award Agreement in the amount of \$33,500, along with the supporting documents, and to sign the related Budget Amendment in the amount of \$18,000, decreasing the project budget in accordance with the actual award. Motion carried 5-0.

5. **Board Appointment** (*John Savich, Co. Administrator*)

Commissioner Raley moved, seconded by Commissioner Mattingly, to appoint Wayne Miedzinski to the Emergency Services Committee, as the Leonardtown Volunteer Fire Department representative, no term to expire. Motion carried 5-0.

6. **Information Technology** (*Bob Kelly, Director*)

Mr. Kelly provided an overview of the Master Address Data Layer Development Project which will utilize geo-coded photography. The main objective of the program

is to ensure that all County addresses are properly verified and entered into the GIS system, which is critical in emergency situations.

7. Dept. of Public Works and Transportation (*George Erichsen, P.E., Director*)

Commissioner Mattingly moved, seconded by Commissioner Raley, to approve items listed as 5a., b., and c. on the County Administrator Items agenda, dated March 17, 2008. Motion carried 5-0.

Items listed as 5a., b., and c. are as follows:

a. To approve and authorize the Commissioner President to sign the Public Works Agreement Addendum for Forrest Farm Subdivision, Section 3, Phase 7, located in the **3rd Election District** with an Expiration Date of February 1, 2009.

b. To approve and authorize the Commissioner President to sign the following two Public Works Agreements: McIntosh Subdivision with an Expiration Date of November 1, 2008, and Continued Maintenance and Repair for McIntosh Estates Subdivision with an Expiration Date of April 1, 2009, both located in the **6th Election District**, and to sign Resolutions accepting McIntosh Court, into the Highway Maintenance System, and posting a 25-mph speed limit and stop sign as designated.

c. To approve and authorize the Commissioner President to sign the following two Public Works Agreement Addenda: Primrose Park of Wildewood Subdivision with an Expiration Date of March 1, 2009, and Cecils Mill Subdivision with an Expiration Date of March 1, 2009, both located in the **8th Election District**, and to sign Resolutions accepting Athlone Drive, Shannon Street, Kinnegad Drive, Kinnegad Place, Kilbeggon Court, Ballymore Place and Moycashel Place located in the Hickory Hills North Subdivision, Section 3, also located in the **8th Election District**, into the Highway Maintenance System, and posting a 25-mph speed limit and stop signs on said streets.

Commissioner Jarboe moved, seconded by Commissioner Mattingly, to approve and authorize the Commissioner President to sign the Budget Amendment, in the amount of \$76,000, to reduce and return funds from the Courthouse Humidity project to the FIN08 Capital Reserve. Motion carried 5-0.

Commissioner Raley moved, seconded by Commissioner Dement, to approve and authorize the Commissioner President to sign the Budget Amendment, in the total amount of \$56,100, to close or reduce funds from various Department of Public Works and Transportation projects, as cited on the County Administrator List dated March 17, 2008; i.e., Asphalt Overlay, Roadside Obstacles, Roadway Base Widening, and Bridge/Culvert Replacement, to the FIN08 Capital Reserve. Motion carried 5-0.

BUDGET WORK SESSION (CONTD)

The FY2009 Budget Work Session resumed at approximately 1:30 PM and ended at approximately 5:00 p.m.

Minutes Approved by the Board of County Commissioners on _____

Betty Jean Pasko, Sr. Admin. Coordinator